

ATHENS MUNICIPAL WATER AUTHORITY
January 13, 2016

The Board of Directors of the Athens Municipal Water Authority ("AMWA") met in Regular Session on Wednesday, January 13, 2016, 8:00 a.m. in the Hart-Morris Conservation Center of the Texas Freshwater Fisheries Center with the following members present, to-wit:

Stephen R. Sparkman, President
Don Foster, Secretary
Ed Gatlin, Vice President
Mike Peek, Board Member
Dave Thomas, Board Member
Bill Casey, AMWA Executive Director
Martin Bennett, AMWA Attorney

others present: Corey Frentress, Velvin & Weeks; Beth Flach, AMWA; Bill Magee, AMWA

guests of note: Amy Williams, City of Athens Director of Development; Gary Whittle, City of Athens Interim Director of Operations

constituting a quorum at which time the following proceedings were enacted to wit:

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by President Sparkman.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest declared.

OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN

No citizens wished to express concern.

CONSENT AGENDA

Motion was made by Director Foster and seconded by Director Gatlin to approve the Consent Agenda which included: approval of the December 9, 2015, Regular Session minutes and payment of monthly statements presented. This motion carried unanimously.

COMMITTEE REPORTS

The following committee reports were given:

Lake Athens, President Sparkman
Finance, Director Gatlin
Water Development, Director Foster
Public Awareness, Beth Flach

EXECUTIVE DIRECTOR'S REPORT

Included in Executive Director Casey's monthly report was the quarterly investment report and the AMWA Police Department report.

DISCUSS AND ACT UPON ADOPTING 2016 POLICY & PROCEDURE MANUAL

Motion was made by Director Gatlin and seconded by Director Thomas to approve the revised Policy & Procedure Manual. This motion passed unanimously.

DISCUSS AND ACT UPON COUNTER-SIGNING THE PROPERTY LEASE WITH THE HENDERSON COUNTY PEACE OFFICER'S ASSOCIATION

This matter was tabled until the February meeting, pending a potential change regarding lease termination.

DISCUSS THE FUTURE OF AMWA OFFICE/LOCATION

A discussion was held regarding the future development of AMWA offices. Executive Director Casey will be evaluating potential locations and present them to the board at a later date.

DISCUSS AND ACT UPON ACCEPTING E TTL'S BID FOR DOWNSTREAM SLIDE AND GEOTECHNICAL EVALUATION OF THE LAKE ATHENS DAM

A motion was made by Director Gatlin and seconded by Director Foster to accept E TTL's bid of \$38,380 for downstream slide and geotechnical evaluation on the Lake Athens dam, with the revision that the contract name to be changed to the Athens Municipal Water Authority. This motion passed unanimously.

DISCUSS AND ACT UPON CHANGE ORDER FOR WATER TREATMENT PLANT IMPROVEMENT

A motion was made by President Sparkman and seconded by Director Gatlin to approve the change order, from RTR Construction, in the amount of \$17,990 to add a digital flow meter on the backwash supply line and to remove filters 1 & 2 of the backwash pump bypass and replace with two 12-inch blind flanges. This motion passed with a vote of four to one, with Director Thomas dissenting.

ADJOURN

A motion was made by Director Peek and seconded by Director Gatlin to adjourn the meeting at 8:43 a.m. This motion passed unanimously.

PASSED AND APPROVED on this ____ day of _____, 2016.

Stephen R. Sparkman, President

ATTEST:

Donald A. Foster, Secretary