

ATHENS MUNICIPAL WATER AUTHORITY
March 9, 2016

The Board of Directors of the Athens Municipal Water Authority ("AMWA") met in Regular Session on Wednesday, March 9, 2016, 8:00 a.m. in the Hart-Morris Conservation Center of the Texas Freshwater Fisheries Center with the following members present, to-wit:

Stephen R. Sparkman, President
Don Foster, Secretary
Ed Gatlin, Vice President
Mike Peek, Board Member
Dave Thomas, Board Member
Bill Casey, AMWA Executive Director
Martin Bennett, AMWA Attorney

others present: Corey Frentress, Velvin & Weeks; Beth Flach, AMWA; Bill Magee, AMWA

constituting a quorum at which time the following proceedings were enacted to wit:

CALL TO ORDER

The meeting was called to order at 8:01 a.m. by President Sparkman.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest declared.

OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN

No citizens wished to express concern.

CONSENT AGENDA

Motion was made by Director Thomas and seconded by Director Foster to approve the Consent Agenda which included: approval of the February 10, 2016, Regular Session minutes and payment of monthly statements presented. This motion carried unanimously.

COMMITTEE REPORTS

The following committee reports were given:

Finance, Director Gatlin
Accounts Receivable/Billing, Beth Flach

EXECUTIVE DIRECTOR'S REPORT

Executive Director Casey gave a status report on AMWA operations. Officer Magee stated that additional no ski/no wake buoys have been placed in Lake Athens to prepare for a busy lake season.

**DISCUSS AND ACT UPON SETTING DOLLAR AMOUNTS FOR BONDS, TO SUFFICIENTLY SAFEGUARD AMWA,
FOR EMPLOYEES WHO ROUTINELY COLLECT, PAY OR HANDLE AMWA FUNDS (PER TEXAS WATER CODE,
SECTION 49.057)**

A motion was made by Director Thomas and seconded by Director Foster to secure \$10,000 bonds, to sufficiently safeguard AMWA, for the Executive Director and Office Manager. This motion carried unanimously.

PERMANENT AMWA OFFICE LOCATION

A motion was made by President Sparkman and seconded by Director Thomas, that AMWA builds a permanent office/headquarters location. This motion carried unanimously.

A motion was made by President Sparkman and seconded by Director Gatlin that the permanent AMWA office/headquarters location be located on the piece of property known as the Henderson County Peace Officers Association Property, and for the Executive Director to solicit for any needed plans, architectural or otherwise, to build upon this property. This motion carried unanimously.

After much discussion and deliberation, a motion was made by Director Gatlin and seconded by Director Foster, to construct the new AMWA office/headquarters on the site where the Henderson County Peace Officers Association building now sits, and to do whatever plans are necessary to move forward on building at that location. This motion carried four to one with Director Thomas dissenting.

A motion was made by Director Thomas and seconded by Director Gatlin to table the matter of amending the budget to accommodate the new building construction, while the Executive Director gathers plans and bids. This motion carried unanimously.

A motion was made by Director Thomas and seconded by Director Gatlin to approve the Executive Director to work with Velvin & Weeks Engineering consultants to solicit bids for various portions of the new AMWA facility, as the appropriate plans are created and available. This motion carried unanimously.

DISCUSS AND ACT UPON BIDS FOR AMWA BOATHOUSE CONSTRUCTION

A motion was made by Director Thomas and seconded by Director Gatlin to accept the bid from Hanks Construction, in the amount of \$29,921, and to process payment for the deposit of \$5,984, to construct a boathouse for AMWA. This motion carried unanimously.

DISCUSS AND ACT UPON PROPERTIES IN VIOLATION OF AMWA RULES & REGULATIONS, ARTICLE 2, SECTION 8, MAINTENANCE OF PIERS AND BOATHOUSES

A motion was made by President Sparkman and seconded by Director Thomas, to act upon the violation, at Timberlake Estates Lots 35-37, by following the steps as outlined in AMWA Rules & Regulations regarding improperly maintained boathouses, by sending a certified letter to the property owner to remove said boathouse. If the property owner does not remove the boathouse in a reasonable amount of time, AMWA will have the boathouse removed and the property owner will incur the cost. This motion carried unanimously.

DISCUSS AND ACT UPON PROPERTIES IN VIOLATION OF AMWA RULES & REGULATIONS, ARTICLE 4, SECTION 4, UNATTENDED/UNSEAWORTHY BOATS

A motion was made by Director Thomas and seconded by Director Gatlin to take any reasonable action, as allowed in the AMWA Rules & Regulations, to have the unseaworthy boat removed from the Timberlake Estates Lots 35-37 property. This motion carried unanimously.

DISCUSS AND ACT UPON REVISIONS TO THE RETENTION POLICY CONTAINED IN THE AMWA POLICY & PROCEDURE MANUAL

A motion was made by Director Gatlin and seconded by Director Thomas to accept the Retention Policy revision, as based on the Texas State Department of Library and Archives recommendations. This motion carried unanimously.

**ENGINEER'S REPORT
DISCUSS AND ACT UPON BIDS TO CLEAR AN ACCESS ROAD BEHIND THE DAM TO ALLOW TESTING
EQUIPMENT ACCESS TO THE DAM**

A motion was made by Director Thomas and seconded by Director Foster, to accept the recommendation from Corey Frentress at Velvin & Weeks Engineering, and approve the bid from Carr Construction, in the amount of \$4,520, to clear the access road. This motion carried unanimously

ADJOURN

A motion was made by Director Peek and seconded by President Sparkman to adjourn the meeting at 9:27 a.m. This motion carried unanimously.

PASSED AND APPROVED on this 13th day of April, 2016.

Mike Peek, President

ATTEST:

Donald A. Foster, Secretary