

**ATHENS MUNICIPAL WATER AUTHORITY**  
**September 11, 2019**

The Board of Directors of the Athens Municipal Water Authority ("AMWA" or "Authority") met in Regular Session on Wednesday, September 11, 2019, 8:00 a.m. at the Athens Municipal Water Authority Headquarters, with the following members present, to-wit:

Mike Peek, President  
Don Foster, Secretary  
Milburn Chaney, Board Member  
Frank Lunceford, Board Member

others present: Ed Gatlin, AMWA Executive Director; Martin Bennett, AMWA Attorney; Beth McConnell, AMWA Office Manager; Gary Dugan, AMWA Patrol/Inspector

constituting a quorum at which time the following proceedings were enacted to wit:

**CALL TO ORDER**

The meeting was called to order at 8:02 a.m. by President Peek.

**DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN**

Mr. Mark Carroll, of P A Taylor subdivision (Bayshore Dr.), stated that with the City of Athens working on their "master plan," he hopes that AMWA will work with them and work toward a common water goal, as it affects the same tax payers.

**CONSENT AGENDA**

A motion was made by Director Foster, seconded by Director Lunceford, to approve the minutes of the August 14, 2019, Board meeting. The motion carried unanimously.

A motion was made by Director Lunceford, seconded by Director Chaney, to approve the monthly statements and payment of bills. This motion carried unanimously.

**2019-2020 FISCAL YEAR BUDGET**

*Public Hearing Regarding Setting the 2019-20 Fiscal Year Budget*

A motion was made by Director Chaney, seconded by Director Lunceford, to open the floor for public comments regarding the 2019-20 fiscal year budget, at 8:13 A.M. This motion carried unanimously.

After public discussion, motion was made by Director Chaney, seconded by Director Lunceford, to close the public hearing, at 8:19 A.M. This motion carried unanimously.

*Discuss and Take Action to Set the 2019-20 Fiscal Year Budget*

A motion was made by Director Lunceford, seconded by Director Foster, to approve the 2019-20 fiscal year budget, as presented. This motion carried unanimously.

**APPOINTMENT OF NEW BOARD MEMBER**

Two interest letters were received from qualified potential board members.

A motion was made by Director Foster, seconded by Director Chaney, to nominate Jane Nettune to the Board of Directors.

A motion was made by President Peek, seconded by Director Lunceford, to nominate Marty Lindsey to the Board of Directors.

A roll call vote was taken:

President Peek: Marty Lindsey

Don Foster: Jane Nettune

Frank Lunceford: Marty Lindsey

Milburn Chaney: Jane Nettune

Authority Counsel Martin Bennett stated that if no Board member felt obliged to change their vote, the Board could re-nominate and vote at the October Board meeting.

No Board member wished to change their vote.

As no new Director was appointed, no oath of office was given.

A motion was made by Director Foster, seconded by Director Chaney, to select Director Lunceford as the new Board Vice President. This motion carried unanimously.

As no new Director was appointed, the authorization for a surety bond for the newly installed Director was tabled.

## **FINANCIAL**

Office Manager McConnell explained that with the resignation of Ed Gatlin from the Board, and his subsequent selection as the Authority's Executive Director, the authorized signatures on each depository account must be changed.

A motion was made by Director Foster, seconded by Director Lunceford to modify the signatories on the Office Management account (to be the Executive Director and Office Manager). This motion carried unanimously.

Since no new Board member was appointed, modifying the Tax, Revenue, and Capital Project accounts will be postponed until a new Director is selected.

A motion was made by Director Foster, seconded by Director Chaney, to modify the signatories on the investment accounts (the three (3) emergency work funds and the capital project certificate of deposit). The signatories shall be the Investment Officer (Executive Director Gatlin) and the Board President (Mike Peek). This motion carried unanimously.

A motion was made by President Peek, seconded by Director Foster, to reaffirm the investment policy. This motion carried unanimously.

A motion was made by Director Foster, seconded by Director Chaney, to approve the budget adjustments as presented by Office Manager McConnell. This motion carried unanimously.

A motion was made by Director Lunceford, seconded by Director Foster, to select Smith, Lambright & Associates as the financial auditor for the 2018-19 fiscal year. This motion carried unanimously.

A motion was made by Director Chaney, seconded by Director Lunceford, to renew the certificate of deposit emergency work fund, currently maturing on September 15, 2019, for three (3) years, at Prosperity Bank. This motion carried unanimously.

#### **WATER DEVELOPMENT**

A motion was made by Director Lunceford, seconded by Director Foster, to approve the 2019 Athens Municipal Water Authority Water Conservation Plan. This motion carried unanimously.

A motion was made by Director Foster, seconded by Director Chaney to approve the 2019 Athens Municipal Water Authority Drought Contingency Plan. This motion carried unanimously.

A motion was made by Director Foster, seconded by Director Lunceford, to authorize the Executive Director to negotiate revisions to the professional services agreement with S.D. Kallman, LLP, as needed. This motion carried unanimously.

A motion was made by Director Foster, seconded by Director Chaney, to authorize the Executive Director to negotiate revisions to the professional services agreement with Thornhill Group, Inc., as needed. This motion carried unanimously.

#### **DISCUSS AND CONSIDER DECLARING 2.5 ACRES IN THE A M BUTLER SURVEY, ABSTRACT 94, AS SURPLUS PROPERTY FOR A POTENTIAL FUTURE SALE**

Executive Director Gatlin explained that the Authority has been approached to sell 2.5 acres, in the northeast corner of the property commonly referred to as the "dirt pit."

A motion was made by Director Lunceford, seconded by Director Chaney, to declare this property surplus, pending reaching a written agreement, having this piece of property excluded from the Marina Concessionaire's lease. This motion carried unanimously.

#### **EXECUTIVE DIRECTOR REPORT**

Executive Director Gatlin gave his report as Executive Director.

#### **POLICE REPORT**

Executive Director Gatlin explained that Officer Gary Dugan will be named the Chief of Police, replacing Bill Casey, sometime in the next fiscal year.

Officer Dugan gave his report, regarding the Police Department and Inspection Department.

#### **DISCUSS AND CONSIDER CHANGING THE DAY OF THE WEEK FOR BOARD MEETINGS**

The next meeting of the Board of Directors will be held on the second Friday of October, October 11, at 8:00 A.M.

#### **ADJOURN**

A motion was made by Director Foster, seconded by Director Chaney, to adjourn the meeting at 8:57 A.M.

**PASSED AND APPROVED on this 11<sup>th</sup> day of October, 2019.**

---

Mike Peek, President

ATTEST:

---

Donald A. Foster, Secretary