

ATHENS MUNICIPAL WATER AUTHORITY
September 12, 2018

The Board of Directors of the Athens Municipal Water Authority ("AMWA" or "Authority") met in Regular Session on Wednesday, September 12, 2018, 8:00 a.m. at the Athens Municipal Water Authority Headquarters, with the following members present, to-wit:

Mike Peek, President
Ed Gatlin, Vice-President
Don Foster, Secretary
Milburn Chaney, Board Member
Frank Lunceford, Board Member

others present: Bill Casey, AMWA Executive Director; Martin Bennett, AMWA Attorney; Beth McConnell, Office Manager; Tyler Hendrickson, Velvin & Weeks Consulting Engineers

guests of note: Randy Williams, City of Athens

constituting a quorum at which time the following proceedings were enacted to wit:

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by President Peek

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared.

OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN

Tom Potthoff, of Zueler Hawley subdivision requested that the Board approve the purchase and installation of the culvert behind Lake Athens Dam.

Gary Penn, of Oakwood subdivision, stated that he recently moved his water pump intake line 140 feet into Lake Athens, due to the lower water level. However, the "grass" at that portion of the Lake is very tall. Mr. Penn is requesting that the Authority add vegetation treatments to the budget for the upcoming fiscal year.

CONSENT AGENDA

A motion was made by Director Gatlin, seconded by Director Chaney, to approve the minutes of the August 8, 2018, Regular Session meeting.

COMMITTEE REPORTS

Director Gatlin presented the financial statements.

Director Gatlin presented the monthly bills for payment. A motion was made by Director Chaney, seconded by Director Lunceford, for payment of those bills. This motion carried unanimously.

Director Gatlin presented the year end budget amendments for fiscal year 2017-18 for approval. A motion was made by Director Lunceford, seconded by Director Foster to approve the amendments as presented. This motion carried unanimously.

PUBLIC HEARING REGARDING THE 2018-19 FISCAL YEAR BUDGET

Executive Director Casey presented the 2018-19 fiscal year budget proposal to the Board and the public.

A motion was made by Director Gatlin, seconded by Director Lunceford, to open the public hearing regarding the 2018-19 fiscal year budget, at 8:21 a.m. This motion carried unanimously.

Mr. Mark Carroll, of Bayshore Drive, asked that the Authority add line items to the budget addressing aquatic vegetation in Lake Athens.

Geri Moran, of Peninsula Point, asked if buoys were part of the budget.

There were no other public comments.

A motion was made by Director Chaney, seconded by Director Gatlin, to close the public hearing at 8:28 a.m. This motion carried unanimously.

A motion was made by Director Gatlin, seconded by Director Lunceford, to adopt a resolution setting the budget for fiscal year 2018-19, to include \$1,129,360 in income, \$499,487 in expenses, \$902,900 in capital projects, and reserving \$1,250,000 for future well development. This motion carried unanimously.

DISCUSS AND ACT UPON ADDING EDWARD JONES INVESTMENTS TO THE LIST OF AUTHORIZED SECURITY BROKERS, DEALERS, AND INVESTMENT POOLS, PER THE INVESTMENT POLICY DATED SEPTEMBER 13, 2017

A motion was made by Director Lunceford, seconded by Director Foster, to add Edward Jones Investments to the list of authorized security brokers, dealers and investment pools. This motion carried unanimously.

DISCUSS AND ACT UPON THE EMERGENCY WORK FUND CERTIFICATE OF DEPOSIT, EXPIRED SEPTEMBER 11, 2018

A motion was made by Director Lunceford, seconded by Director Gatlin, to authorize the Executive Director to withdraw the funds from the expiring certificate of deposit and to set-up three (3) new CDs with Edward Jones Investments – Colin Barrett, at rates of 2.95%, 3.0% and 3.0%. This motion carried unanimously.

DISCUSS AND CONSIDER AUTHORIZING EXECUTIVE DIRECTOR AND STAFF TO ADVERTISE AND SOLICIT REPSONSES TO A REQUEST FOR PROPOSAL FOR DEPOSITORY SERVICES

Executive Director Casey explained that the Authority must request proposals and select a new depository bank every five years.

A motion was made by Director Gatlin, seconded by Director Chaney to authorize Executive Director and staff to advertise and solicit responses to a request for proposal for depository services. This motion carried unanimously.

DISCUSS AND CONSIDER ALLOWING WILLIAM YOUNG TO USE HIS CONTRACTORS TO INSTALL A CULVERT, USING DREDGED MATERIALS FROM LAKE ATHENS.

Executive Director Casey showed slides of the problem area behind the dam. This is an area that cannot be trespassed, and therefore the entire dam cannot be patrolled without exiting the lower portion of the dam and then entering on the other end of the dam.

Executive Director Casey has been able to negotiate with William Young (prospective buyer of Dogwood Trails Tract E) for Mr. Young's dredging contractor to place the culvert (after purchase by the Authority) and use the dredged materials from Lake Athens to install the culvert.

A motion was made by Director Gatlin, seconded by Director Foster, to allow Mr. Young to use his contractors to install the culvert, using dredged materials from Lake Athens, as long as the contractors meet legal requirements and provide proof of insurance. This motion carried unanimously.

DISCUSS AND CONSIDER A BID FROM SEABREEZE CULVERT TO PURCHASE A CULVERT FOR INSTALLATION ON THE BACKSIDE OF LAKE ATHENS DAM

A motion was made by Director Lunceford, seconded by Director Gatlin, to purchase a 30' culvert from Seabreeze Culvert, for \$3,880. This motion carried unanimously.

DISCUSS AND ACT UPON A REQUEST FOR A VARIANCE TO THE RULES & REGULATIONS GOVERNING LAKE ATHENS, ARTICLE 2, SECTION 2, LENGTH OF A PIER OR BOATHOUSE AND ARTICLE 2, SECTION 5, LOCATION OF A PIER OR BOATHOUSE – DOGWOOD TRAILS TRACT E

Executive Director Casey explained that William "Billy" Young is in the process of purchasing 448 msl fronted property from Tom Potthoff. The length variance is the ability to construct a boathouse with a length up to 80 feet. Mr. Young is also requesting a variance to the 15' setback rule. Executive Director Casey further explained that Mr. Young and the adjoining property owner Mark Cullins (Dogwood Trails Tract F) have come to an agreement regarding the location of Mr. Young's boathouse. If the Board approves the location variance, the allowed location of the boathouse will be listed as a deed restriction with the county.

A motion was made by Director Foster, seconded by Director Lunceford to approve both the length and location variance for Dogwood Trails Tract E. This motion carried unanimously.

EXECUTIVE DIRECTOR REPORT

Executive Director Casey gave both his Directors and Chief of Police reports.

A motion was made by Director Gatlin, seconded by Director Chaney, to approve a resolution adopting the Investment Policy for the 2018-19 fiscal year.

EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, CHAPTER 551

A motion was made by Director Lunceford and seconded by Director Foster to enter into Executive Session for the purpose of discussing personnel, deliberating the annual employment evaluations and wages of the employees of the Authority (Texas Government Code section 551.074), for the purpose of the annual evaluation of the Executive Director. This motion carried unanimously and the Board of Directors entered into Executive Session at 9:00 A.M.

At 9:13 A.M., a motion was made by Director Gatlin, seconded by Director Foster to return from Executive Session. This motion carried unanimously.

No action was taken.

ADJOURN

A motion was made by Director Gatlin, seconded by Director Foster, to adjourn the meeting at 9:14 A.M.

PASSED AND APPROVED on this 10th day of October, 2018.

Mike Peek, President

ATTEST:

Donald A. Foster, Secretary