

REGULAR SESSION

JANUARY 10, 2012

The Board of Directors of the Athens Municipal Water Authority met in Regular Session on Tuesday, January 10, 2012, 8:30 a.m. in the Council Chambers of the City of Athens with the following members present, to-wit:

Mike Stover  
Ed Gatlin  
Steve Sparkman  
Joe Whatley  
Charles Elliott

Wylie Pirkle, Executive Director  
Pam Burton, City Administrator  
Pam Watson, City Secretary  
Glen Herriage, Director of Utilities  
David Hopkins, Director of Finance  
Bill Magee, Lake Inspector  
Martin Bennett, A.M.W.A. Attorney

others present: Tyler Hendrickson, Chris Weeks and other interested citizens;

constituting a quorum at which time the following proceedings were enacted, to-wit:

Director Stover called the meeting to Order.

CONSIDER APPROVING THE MINUTES OF THE DECEMBER 13, 2011  
REGULAR SESSION

A motion was made by Director Gatlin, seconded by Director Sparkman to approve the minutes of the December 13, 2011 Regular Session, as written. The motion carried unanimously.

INSPECTOR'S REPORT  
A) STATUS REPORT ON LAKE ACTIVITIES

Bill Magee, Lake Inspector

- 1) Lake level is 435.68 m.s.l.
- 2) Replacing buoys.

FINANCIAL REPORT

David Hopkins, Director of Finance

- 1) Presented December financials.

DISCUSS/CONSIDER A RESOLUTION ADOPTING CODE OF ETHICS

Wylie Pirkle, Executive Director explained that this is a revised Code of Ethics for consideration by the Board. A motion was made by Director Gatlin, seconded by Director Whatley to approve A RESOLUTION ADOPTING CODE OF ETHICS. The motion carried unanimously.

DISCUSS/CONSIDER A RESOLUTION ADOPTING INVESTMENT POLICY

Mr. Pirkle explained that this Resolution will adopt the Investment Policy as an individual document. Director Elliott asked if the Resolution can be revised during the year, with Mr. Pirkle stating that it can be revised at any time. A motion was made by Director Gatlin, seconded by Director Whatley to approve A RESOLUTION ADOPTING INVESTMENT POLICY. The motion carried unanimously.

**DISCUSS/CONSIDER A RESOLUTION ADOPTING POLICIES AND PROCEDURES FOR ATHENS MUNICIPAL WATER AUTHORITY**

Mr. Pirkle presented the proposed Policies and Procedures for A.M.W.A., expressing his feelings that this is a good starting point. Director Gatlin asked if the Resolution can be modified at any time, with Mr. Pirkle stating that it can. After discussion, a motion was made by Director Gatlin, seconded by Director Sparkman to approve A RESOLUTION ADOPTING POLICIES AND PROCEDURES FOR ATHENS MUNICIPAL WATER AUTHORITY. The motion carried unanimously.

**DISCUSS C.P.I. ADJUSTMENT TO FEE STRUCTURE**

Mr. Hopkins asked if the Board would like to continue to consider an annual C.P.I. Adjustment to the Fee Structure, with Director Stover expressing his feelings that the item should continue to be brought forward in February.

**DISCUSS/CONSIDER AUTHORIZING PARTICIPATION IN PURCHASE OF ELECTION EQUIPMENT**

Pam Watson, City Secretary explained that the City of Athens recently purchased election equipment totaling \$20,064.35 that is necessary for conducting future elections, due to Henderson County no longer being able to lease equipment to other entities. She reminded the Board that she previously presented the option for A.M.W.A. to consider a Joint Election with the City of Athens and reimbursement of 50% of the cost of equipment to allow for joint use of the equipment, with it being the consensus of the Board to pursue the option. After discussion, a motion was made by Director Sparkman, seconded by Director Whatley to authorize reimbursement to the City of Athens in the amount of \$10,032.17 for election equipment, as presented. The motion carried unanimously.

**DISCUSS/CONSIDER AWARDING BIDS FOR PRODUCTION WELLS AT WATER TREATMENT PLANT, POWDER RIVER RANCH TRACT AND FRANKS TRACT**

Tyler Hendrickson, Velvin & Weeks Consulting Engineers presented a bid tabulation consisting of four (4) bidders for the production wells, recommending that the bid be awarded to the low bidder, C. Miller Drilling, at a cost of \$828,977.

After discussion, a motion was made by Director Whatley, seconded by Director Gatlin to award the bid for production well at Water Treatment Plant and test wells at Powder River Ranch Tract and Franks Tract to C. Miller Drilling at a cost of \$828,977. The motion carried unanimously.

**ENGINEER'S REPORT**

**A) STATUS REPORT ON CURRENT AND PROPOSED PROJECTS**

Tyler Hendrickson, Velvin & Weeks Consulting Engineers

- 1) Updated on status of Powder River Ranch fencing.
- 2) Updated on Filter Rehab Project.

**EXECUTIVE DIRECTOR'S REPORT**

Wylie Pirkle, Executive Director

- 1) Will prepare recommendations for Committees that were included in Policies adopted today.

**CONSIDER PAYMENT OF STATEMENTS**

A motion was made by Director Sparkman, seconded by Director Elliott to approve the payment of statements, as presented. The motion carried unanimously.

OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN

Greg Hisey was introduced to the Board as the new Lake Athens Property Owners Association President.

ADJOURN

A motion was made by Director Gatlin, seconded by Director Elliott to adjourn. The motion carried unanimously.

PASSED AND APPROVED THIS THE 14<sup>TH</sup> DAY OF FEBRUARY, 2012.

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David M. Stover, President

ATTEST:

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Pam Watson, City Secretary