

**Athens Economic Development Corporation
Board of Directors
Minutes for December 17, 2019**

The Board of Directors of the Athens Economic Development Corporation (hereafter referred to as AEDC) held a Board Meeting at 10:00 A.M. on Tuesday, December 17, 2019 in the Derek D. Daniels Room of the Athens Partnership Center located at 201 W. Corsicana Street, Athens, Texas.

Directors present: John Trent, Carmen Hunt, Randy Jones, Danny Tidmore, Morgan Jones, and Cliff Bomer

Staff present: Valerie Franklin

Ex-Officio: Mayor Monte Montgomery, City Manager Elizabeth Borstad

Guests: Councilmember Aaron Smith, Councilwoman Toni Clay, Jason Marietta, and Jackie Hablinski

Call to Order

The meeting was called to order at 10:06 A.M. by Vice President John Trent for all agenda items. A quorum was present.

Declaration of Conflict of Interest

None.

Public Communications

Mayor Monte Montgomery stated he was excited to announce Mandie Quigg received her Master's Degree in Accounting.

Consider discussion and possible action regarding the approval of Minutes from AEDC Board Meeting held November 19, 2019

A motion was made by Danny Tidmore to approve the November 19, 2019 minutes. It was seconded by Carmen Hunt. The motion carried 5-0.

Consider discussion and possible action regarding the approval of November 2019 Financials

Minutes for December 17, 2019

A motion was made by Randy Jones to approve the November 2019 Financials. It was seconded by Morgan Jones. The motion carried 5-0.

Consider discussion and possible action regarding the final approval of the list of surplus equipment that was removed from 414 W College Street and donated to the Athens Independent School District

City Manager Elizabeth Borstad talked about the motion that was passed, at the last meeting allowing the school district to go in and remove surplus at 414 W College to train our future workforce. We have an official record of what was given.

The motion was made by Danny Tidmore to approve the list of surplus items given to the Athens Independent School District. It was seconded by Carmen Hunt. Randy Jones abstained, but stated the school district is thrilled at the opportunity this represents. The motion passed 4-0-1.

Consider discussion and possible action regarding entering into a professional services agreement for engineering design for the extension of sewer facilities at West US 175 and Loop 7

City Manager Elizabeth Borstad explained this was the project previously approved by the board and the City Council for sewer extension of sewer service for Winter's Oil. Velvin & Weeks has been working in that area for the city for a long time. They designed the lift station we work be tying into and some of the sewer lines in that area. After talking to Will, he asked that it be presented to the board to see if you wanted to go out for request for qualifications or see if you wanted to move forward with Velvin & Weeks. If you go out for bid, it would probably add 30 days to the project process. There was further discussion.

An amended motion was made to allow Will Traxson to enter into agreement with Velvin & Weeks for engineering design by Danny Tidmore. It was seconded by Carmen Hunt. The motion passed 5-0.

Consider discussion and possible action regarding entering into a professional services agreement for engineering analysis and design for drainage improvements in the area of Enterprise Drive and the surrounding Industrial Park.

City Manager Elizabeth Borstad explained this item has been previously discussed. We know we have some drainage issues at the current industrial park. There have been a couple of engineers working out there over the years. There have been road designs that have not been put in yet and also Velvin & Weeks did road infrastructure. There is no hurry, so she is more and willing to put request for qualifications and we take a look at those. City Manager Elizabeth Borstad was approved by the board to go out for request for qualifications. No further action was taken.

Consider discussion and possible action concerning draw request #8 for Biomerics for the amount of \$95,102.42

Finance Director Mandie Quigg explained since the Agenda packet had been put together, there have been changes, two additional items were received. One is an inspection report and an updated payment schedule. There were a couple of questions on 1700 Enterprise which are not at the location of 1702 or 1704. An email has been sent to Biomerics to see if they should be included. There has not been a response so the payment schedule was updated in the amount of \$92,137.93.

A motion was made by Randy Jones to approve the adjusted payment. The motion was seconded by Danny Tidmore. The motion carried 5-0.

Executive Session:

Pursuant to the Texas Government Code:

- A. Section 551.087 – Deliberation Regarding Economic Development Negotiations:
Deliberations regarding negotiations with the following prospects:
Prospect #1800**

The Board entered into Executive Session at 10:28 A.M.

The Board re-convened in open session at 10:54 A.M.

**Consider and discussion and possible action on items discussed under Agenda item 16
Prospect #1800**

No action was taken.

AEDC Board of Director's request for future agenda items.

Adjourn

With no further business to discuss, the meeting was adjourned.

Carmen Hunt, Secretary

John Trent, Vice-President