

**Athens Economic Development Corporation  
Board of Directors Meeting  
Minutes for June 19, 2018**

The Board of Directors of the Athens Economic Development Corporation (hereafter referred to as AEDC) held a Board Meeting at 9:00 A.M. on Tuesday, June 19, 2018, in the Derek D. Daniels Room of the Athens Partnership Center located at 201 W. Corsicana Street, Athens, Texas.

Directors present:     Jeaneane Lilly, John Trent, Carmen Hunt, Will Traxson, Cliff Barrett, and Randy Jones

Directors absent:     Cliff Bomer

Ex-Officio:           Monte Montgomery, Mayor, City of Athens

Staff present:         Lisa Denton, Sherri Skeeters and Dede Sims

Guests:                Brenda Banks, Gene Banks, Diane Percy, Kathy Means and Stephen Lebeau

**Call to Order**

The meeting was called to order at 9:00 A.M. by President Jeaneane Lilly for all agenda items. A quorum was present.

**Citizen Comments**

None

**Declaration of Conflict of Interest**

None

**Director update regarding AEDC reports and achievements**

With regards to the AEDC Monthly and Quarterly Reports, Executive Director Lisa Denton asked for feedback from the Board to ensure that the present format provides adequate information on the organization's activities. Ms. Denton also presented four recent awards/recognitions earned by AEDC from Texas Economic Development Council and Business Retention & Expansion International.

**Consent Agenda:**

- A. Approval of Minutes from AEDC Board Meeting May 15, 2018**
- B. Approval of Minutes from AEDC Special Board Meeting June 4, 2018**
- C. Approval of May 2018 financial summary**

Cliff Barrett made a motion to approve the consent agenda. John Trent seconded the motion and motion carried 5-0.

Will Traxson arrived at 9:30 A.M.

**Consider discussion and possible action on the following items associated with AEDC owned property.**

A. Athens Industrial Park

1. Discussion on transportation access points

Ms. Denton and Elizabeth Borstad met with Stantec regarding the engineering and design plans for Prosperity Drive. Plans are complete and will be reviewed by Mrs. Borstad to ensure the design meets the city's requirements. The most recent invoice for design was \$26,840, and has been processed.

Business owners with locations in the industrial park were invited to share concerns regarding the traffic congestion and the effects it had on their businesses. Ms. Denton explained how the construction of the roadway would help alleviate some of the congestion, as well as address drainage issues in the park. She also informed the board that she had discussed an employee access drive onto Wood St. with Biomerics, as another means to address congestion. They are open to looking at this option and will explore the costs.

2. Clearing, grubbing, demo and zoning change update

The zoning change was approved by the P & Z Committee and has gone before Council for final approval. The first reading of an ordinance was made at the last council meeting. The second reading will be on their next agenda. Staff does not anticipate an issue with the change.

The clearing, grubbing and structure demolition has been completed and looks very good.

B. 414 W. College

1. Repairs & Maintenance proposals

Lisa Denton presented the board with two quotes for necessary electrical repairs.

Galliford Electric                      \$ 2,100.00

Hendry Electric                         \$ 4,500.00

John Trent made a motion, seconded by Carmen Hunt, to approve Galliford Electric. Motion carried 6-0.

**Public Hearing on proposed expenditures related to AEDC Business Assistance Grants:**

A. Cameron Cravey & David Seeberger – Reliable One

B. Curtis & Kathy Means – Kathy's Boutique

The public hearing was opened by Jeaneane Lilly at 9:32 A.M. Kathy Means with Kathy's Boutique was present and thanked the Board for approving the grant for her business. Hearing no further comments, the public hearing was closed at 9:34 A.M.

**Consider discussion and possible approval of proposal from Moak, Casey & Associates for Financial Consulting Services relating to Freeport Tax Exemptions.**

A motion was made by Cliff Barrett to approve the proposal, in an amount up to \$2,500 per year. Motion was seconded by Randy Jones and carried 6-0.

**Ratification of agreements related to FutureMatrix Interventional acquisition:**

- A. Consent to Assignment of EDPA
- B. Landlord Estoppel Certificate
- C. Lease and EDPA Assumption

A motion was made by Will Traxson to ratify the above mentioned documents. John Trent seconded the motion and motion carried 6-0.

**Consider discussion and possible action on the following items associated with AEDC marketing program:**

- A. Testimonial video update

Sherry Skeeters gave an update on the testimonial video being produced by Wade Huggins.

- B. Proposal from ACCELERATION by Design LLC for marketing and branding services

Ms. Denton presented the board with a proposal from ACCELERATION by Design, LLC for marketing and branding services. The board requested staff to collect additional bids, and bring those companies in to present their ideas, plans and past work at the next board meeting.

Randy Jones left the meeting at 10:00 A.M.

**Consider entering into Executive Session according to TEXAS GOVERNMENT CODE Chapter 551 to discuss the following:**

At 10:10 A.M., President Lilly announced that the board would enter into Executive Session pursuant to the provisions of the TEXAS GOVERNMENT CODE Chapter 551, in accordance with the authority contained in the following sections:

- A. Section 551.087 - Deliberation regarding Economic Development Negotiations with the following prospects:

Prospect #1571	Prospect #1593	Prospect #1641
Prospect #1578	Prospect #1639	Prospect #1705

The board reconvened into Open Session at 11:02 A.M.

**Consider discussion and possible action on items discussed under Agenda Item 10**

No Action taken.

With no further business remaining, a motion to adjourn at 11:03 A.M. was made by John Trent and seconded by Cliff Barrett. Motion carried 5-0.

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Carmen Hunt, Secretary

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Jeaneane Lilly, President

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