

**REGULAR SESSION**

**October 16, 2017**

The Substandard Buildings Commission of the City of Athens, Texas met in Regular Session on **Monday, October 16, 2017 at 5:30 p.m.** in the Conference Room of the Development Services Center, 622 South Prairieville, with the following members' present, to-wit:

Billy Murphree  
Garrett Hope  
Cody Craig  
Nick Rosenberg  
Tilo Galvan

Ralph Carrington, Code Enforcement Coordinator  
Barbara Holly, Development Services Director

Constituting a quorum at which time the following proceedings were enacted, to-wit:

The meeting was called to order by Chairman Murphree.

**DISCUSS/CONSIDER APPROVING THE MINUTES OF THE SEPTEMBER 18, 2017 REGULAR SESSION, AS WRITTEN.**

A motion was made by Member Galvan, seconded by Member Rosenberg, to accept the minutes of the August 21, 2017, Regular Session as written. The motion carried unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 511 W. LARKIN, LOT 2, BLOCK 1 – EDWIN HART SUBDIVISION OWNERS – M. E. KINSEY**

Chairman Murphree opened up the discussion asking if any representatives/owners were present for the hearing. There were none. Code Enforcement Coordinator Ralph Carrington stated that he had not spoken with Mr. Kinsey since the Substandard meeting of the August 23, 2017. Mr. Carrington stated that Mr. Kinsey and his family were to come up with a plan for the property within the following 30 days after the August 23, 2017 meeting to present to the board, nothing was received and no communication has occurred since.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 511 W. LARKIN, LOT 2, BLOCK 1 – EDWIN HART SUBDIVISION OWNERS – M. E. KINSEY**

Chairman Murphree, opened discussion on action for **511 W. LARKIN**. Chairman Murphree asked if the structure was secure and Mr. Carrington replied that it was secured. Mr. Carrington also informed the board that he has received no communication from the owner and they did not sign for the last certified letter that had gone out prior to today's meeting, informing the owner of the board's request for the list of their intentions for their property at **511 W. LARKIN**. A motion was made by Member Rosenberg to issue citations as warranted and seconded by Member Galvan. The motion passed unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 513 W. LARKIN, LOT 3, BLOCK 1 – EDWIN HART SUBDIVISION  
OWNER – JUAN & LETICIA VASQUEZ**

Chairman Murphree opened up the discussion asking if representatives/owners present for the hearing. There were none.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 513 W. LARKIN, LOT 3, BLOCK 1 – EDWIN HART SUBDIVISION  
OWNER – JUAN & LETICIA VASQUEZ**

Chairman Murphree opened the discussion on **513 W. LARKIN** and Member Rosenberg suggested we add a sentence to the notification letters that is in Spanish informing the owners that we have a phone number they can call to have any questions about the letter or their property answered by a Spanish speaking employee and he also suggested that we move forward with citations as warranted because there has been no response from the owners on the issues with **513 W. LARKIN**. A motion was made by Member Galvan and Member Hope seconded to include the sentence about a Spanish speaking employee and to issue citations. The motion carried unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED AT 517 W. LARKIN, LOT 5B, BLOCK 1 – EDWIN HART SUBDIVISION  
OWNER – SERGIO & MARY DELGADO**

Chairman Murphree opened up the discussion asking if representatives/owners present for the hearing. There were none.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT 517 W. LARKIN, LOT 5B, BLOCK 1 – EDWIN HART SUBDIVISION  
OWNER – SERGIO & MARY DELGADO**

Chairman Murphree opened up the discussion on **517 W. LARKIN** and after discussion of the board there was a motion from Member Galvan and seconded by Member Rosenberg to issue citations as warranted because of no response back from the owners and no changes to the property. The motion carried unanimously.

**OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN**

**(Citizens appearing during this item will be allowed to present their concern, however, members of the Substandard Building Commission are prohibited from entering into deliberation and the item may be referred to a future agenda for discussion.)**

Chairman Murphree asked if there was anyone that had any issues to discuss. Mr. Johnny Merrifield, the Neighbor to 211 Loyola had asked if there is anything that can be done to find out the plan by the owner of 211 Loyola as to completion of the construction for that property. Mr. Carrington stated that he would contact the owner and do more investigation to see what can be done to move the construction forward. Member Craig has asked if we can add to the agenda the past properties that have been discussed in the board meetings since January of 2017 so there can be a record of the current status of each property and their disposition. Mr. Carrington stated that he will add this to the agenda going forward starting on the November 20, 2017 board meeting.

**ADJOURN**

The meeting was adjourned.

**PASSED AND APPROVED THIS THE 20<sup>th</sup> DAY OF NOVEMBER, 2017.**

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Billy Murphree, Chairman

ATTEST:

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Ralph Carrington, Code Enforcement Coordinator