



# FIRST STATE BANK



## Automatic Payment Transfer Letter

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Company Making Automatic Withdrawal

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

To Whom It May Concern:

You are currently withdrawing \$ \_\_\_\_\_ (amount)

For my \_\_\_\_\_ (what payment is for)

At \_\_\_\_\_ (account or other identifying number)

On \_\_\_\_\_ (recurring date)

From the following account:

Old Bank: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Account number: \_\_\_\_\_

Please stop making withdrawals from that account and instead make them from:

First State Bank

Routing Number: 111921777

Deposit account #: \_\_\_\_\_

Savings account #: \_\_\_\_\_

If you have any questions about this request, please contact me at \_\_\_\_\_ - \_\_\_\_\_

Thank You,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip